



Professional Development News

June 2022

Volume 18 Issue 2

Many Thanks to the DTA

PD Committee of 2021-2022!

Jeanie McKay, Chair—*NDSS*

Alison Roche—*DTA 1st VP*

Fiona Higgs—*DCC*

Luana Foulkes—*BR*

Louise O'Brien—*BG*

Elen Nikas — *SA*

Trevana Spilchen — *DL*

Welcome our new member for 2022-2023

Matt Huang — *SE*



Professional Development

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A Note from the PD Chair...

We made it! This feels like it was a long year, but we on the DTA PD Committee are looking forward to next year when we'll see many more in-person professional learning opportunities to give us much needed injections of energy and enthusiasm. I offer thanks to Trevana Spilchen for serving on the Committee this year, and welcome Matt Huang to our Committee for the next school year. I also appreciate that Alison Roche, Fiona Higgs, Luana Foulkes, Elen Nikas, and Louise O'Brien are returning to the Committee to provide their guidance to the oversight of our fund. Thank you very much for your service to our DTA colleagues. We wish you a great summer, and if you're taking university courses, good luck and hang in there!

Respectfully,
Jeanie McKay, DTA PD Chair

Changes to PD Funding

This change will be effective **July 1, 2022**:

* Up to \$650 is available per member per school year for **regular PD** (Canada only). If you have already applied for funding for summer activities, your application will be adjusted to reflect the new changes. We are in the process of updating the forms; in the meantime please use existing forms and changes will be made at the DTA office.

The remaining PD applications form limits will remain the same:

* Up to \$1500 is available per member per school year for **CREDIT COURSES** only.
* **Self-directed PD**—1 TTOC day per applicant per year. There are a maximum of 30 available for the entire membership.

Any questions contact Brianna: brianna@deltateachers.org

How are DTA PD funding policies applied to "Regular PD," "Personal PD," "Inservice," and Credit Courses?

What's the difference?

PD funds are approved based on DTA Constitutional Language and policies, and/or contract language.

Regular PD consists of traditional conferences and/or workshops put on by specialist associations or organizations that have offerings of particular use to you for your own professional growth. Each teacher can choose to apply for funding up to \$650 for the 2022-23 school year for this kind of PD, an amount that will likely cover one PD Release day for a TTOC, and most of your Conference fee. You would use the DTA "Regular PD" form for this kind of PD.

School based PD: PD Committees often run regular PD days at their own school, but these are not paid for by the DTA PD fund. Costs for those days are paid for by the site admin. Alternately, BCTF members may apply to the BCTF for a wide range of useful PD Workshops to be brought to your site at no cost to teachers. You can find those Professional and Social Issues workshops on the bctf website. Note that all PSI workshops must be booked through the BCTF Professional and Social Issues Division (PSID) and *must be made at least three weeks* prior to the date of training. Contact the BCTF Professional and Social Issues Department (PSID), Ashley Gurat at agurat@bctf.ca or 604-871-1857/1-800-663-9163, local 1857, to book Professional and Social Issues (PSI) workshops.

Personal PD aka Self-Directed PD, is PD that you design for yourself based on your professional needs. Refer to the BCTF PD Lens to help guide your planning. The DTA PD Committee has allocated one TTOC day for up to 30 teachers to help facilitate this kind of peer based learning. Traditionally, teachers would consider what area(s) they feel that they could benefit from peer assistance and then work out a plan of action with a colleague with strong skills in that area. The teachers would then apply for one TTOC day each, with the learner visiting the mentor teacher's class for a day to watch and participate, and the mentor then visiting the learner's classroom to work together to implement those learnings. This funding line is underused each year, so consider applying in September or October to access these funds and start your school year with enthusiasm.

Inservice is the colloquial term for training that is necessary for you to perform your job because of educational change, curriculum implementation, or new technology required by the District or the Ministry. Our contract specifically states that, the fund "will not be required to finance educational change or curriculum implementation in the district." This, for example, would include learning a new report card program, learning about new government mandated curriculum, or learning new District expectations for your courses or classroom. Our DTA PD fund is not mandated to pay for inservice, so if you need that kind of training, you will need to ask your administrator for funding to support your learning. You do not apply to the DTA for those kinds of training.

<https://www.deltateachers.org/pd-information-and-application-forms/>

Important Info to Note:

Most common oversights when applying for funding:

-Your signature is missing on the X indicating you have completed the checklist on page 1.

-Principal or VP has not completed and signed the District/School Funding section of form.

Applications must be received by the DTA **14 days in advance** of the PD event. One exception is credit course funding applications which must be received up to **the day before** the course begins. Applications cannot be backdated.



Have you attended a course or conference and not received your reimbursement?

Please send in your receipts to the DTA office asap, deadline is June 30, 2022

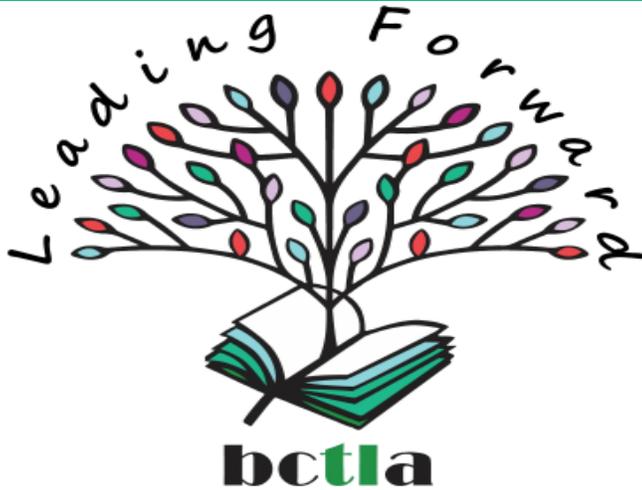


PD Opportunities

BC Teacher-Librarians' Association

BCTLA Annual Fall Conference

Leading Forward/ Post—Pandemic Library Learning
Commons: From Crisis to Intervention
New Westminster Secondary School
October 21-22 2022



mypita PROVINCIAL
INTERMEDIATE AND
MIDDLE YEARS TEACHERS'
ASSOCIATION

FALL CONFERENCE

FRIDAY, OCTOBER 21
IN-PERSON & ONLINE
NORTH DELTA SECONDARY



DR. GORDON NEUFELD

PLUS OVER
70 PRESENTERS
100 IN-PERSON WORKSHOPS
60 ONLINE WORKSHOPS

REGISTER AT
MYPITA.OURCONFERENCE.CA
EARLY BIRD RATE UNTIL SEPTEMBER 30



How do I apply for funding?

How do I apply for regular Pro-D funding?

- Go to the DTA website (PD tab) for the most current applications, print the application and submit along with the conference/workshop information. Applications will not be approved without the corresponding conference information.

What conference information is required for approval?

- The information must be the official documents from the website etc. and must include a description of the workshop, the cost, date, and location.

If my conference is outside of Metro Vancouver am I able to apply for reimbursement for my travel and accommodation?

- You need to complete the form 5020TA (Travel and Accommodation Form)
- Include all the costs associated with your conference, making sure to account for applicable taxes (don't forget hotel taxes and fees etc.)
- If you are sharing costs with another individual, or individuals, attending the same event you will all include the costs (divided by number of people sharing) on your form and transpose that figure onto your application.

How do I apply for credit courses?

- You will complete form 5020CC (found on the DTA website) and submit along with the course information.

What information do you need for the credit course application?

- The official documents from the university that includes a brief course description, the course number, start and end date of course, and the course cost breakdown (we only pay for tuition costs and not the associated fees).

More Things to Note...

Plan Ahead for Fall 2022

Many PD conferences occur in the fall, especially on and around the fall “PSA Day” which will be on Oct 21, 2022. PSA day applications are acceptable up until 4pm the day before that day; other regular PD applications are due 14 days before the event; this deadline is strictly adhered to so be sure to plan ahead!

Looking for PD Opportunities?

Check university websites for their online offerings. There are some amazing courses at Thompson Rivers University, Queens, UBC etc. You can also check the BCTF website.

Consider Being Your School’s PD Contact

The PD contact has a small but important role in our funding process.

What does the PD Contact do? The PD contact reviews and signs the applications for DTA PD funding. The PD contact can help teachers with the correct application procedures, including checking that they have included all pertinent information.

The PD contact does NOT - approve applications or send forms into the DTA office

Do I have to attend meetings? – there are no meetings to attend

Is training available? – a PD contact training workshop (with release time) is offered, usually close to the beginning of the school year

What if I don’t know the answers to a teacher’s questions? You can direct the teacher to contact Brianna at the DTA office.

What is the DTA PD Fund?

The PD Fund does not come from our dues but is a result of past collectively bargained language. Article F.23:2 of the provincial collective agreement provides the DTA PD Committee with funds to administer for the professional development of teachers. The amount is calculated based on the number of FTE teachers employed in the district, plus TTOCs, multiplied by half the TTOC daily rate. The PD fund has allocations for individual “regular” PD i.e. conferences and workshops, credit courses, and self-directed PD, and is governed by policies determined by the PD Committee and outlined on our documents and on the DTA website. This fund is not for professional resources such as videos or workbooks. Teachers apply for funding and are granted funding according to current policies. The fund is limited, therefore there is a possibility that funds could run out for a given year. This is why we encourage you to apply early in the school year, even if your PD isn’t until later in the year. Surplus funds are carried over into the next year.

The DTA-managed PD fund, by contract, “Will not be required to finance educational change or curriculum implementation in the district.”

SUMMERTIME